## Introduction

IT-Locks is a desktop proximity card reader to secure the keyboard, mouse and display instantly when the authorised card is removed. Replacing the card back onto the reader will instantly unlock the PC back to where you left off, without the need for any additional key presses.

Network, serial, parallel and USB ports remain fully functional to allow emails and other applications to continue to operate whilst in the locked mode.

IT-Locks does not encrypt your hard disk or make any other critical changes to your system. IT-Locks is not intended to replace Windows security, but add convenient instant security. IT-Locks is suitable for desktop PC. laptops, servers and industrial PC's.

No additional power supply is required, this is taken from the USB port. Please note this can shorten the battery life of laptop computers

IT-Locks is available as standard with 125Khz proximity cards or optionally with Mifare 13.56Mhz cards.

## **Software Installation**



Install the IT-Locks software prior to connecting the desktop reader.

- Insert the IT-Locks mini CD into the CD drive and close the door. The software should auto run however if it does not, click on the Start button and select Run. Type in x:\setup.exe on the command line (replace x with the letter of your CD-ROM drive). Select **OK**
- Select the preferred language (displayed as flags) and follow the on-screen instructions.
- Wait until the computer has rebooted and connect the Desktop Reader to the PC using the USB connector.
- Wait a few seconds for the Windows New 4. Hardware Device Wizard, click Next.
- At the select driver path ensure the CD-ROM option is checked and click **Next**.
- 6. Windows will automatically detect the USB driver for IT-Locks, click Next.
- 7. When prompted do to so, restart your PC. Software installation is now complete.

## **Add an Administrator Card**





- Press the Add User icon.
- 2. Place the card on the desktop reader.
- 3. The card number is automatically read and displayed.
- 4. Ensure the administrator radio button is selected
- 5. Type in the administrator's name 6. Enter a password
- 7. Select tick
- 8 Administrator card details are added to the database.



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The password field is only enabled when the Administrator radio button is selected.

## Add a User Card



- Place a registered Administrator card on the card
- 2. Double-click on the padlock icon in your Windows system tray.
- 3. Enter the password and select tick.
- Replace the Administrator card with the User card. 4.
- 5. Click on the add user icon.
- 6. The card number is automatically read and displayed.
- 7. Ensure the user radio button is selected
- 8. Type in the user's name
- 9. Select tick
- 10. User card details are added to the database.
- 11. Continue to add or remove additional users.
- 12. Click on the locked padlock icon to enable IT-Locks.

## **Delete a User Card**



- 1. Place a registered Administrator card on the card reader.
- 2. Double-click on the padlock icon in your Windows system
- 3. Enter the password and select tick.
- 4. Select the User Card to be deleted from the database.
- 5. Click on the delete user icon.
- 6. Select tick
- 7. User card details are removed from the database.
- 8. Continue to add or remove additional users.
- 9. Click on the locked padlock icon to enable IT-Locks.

# **Access Rights**

#### **Administrator Cards**

- access the main IT-Locks screen
- add and delete users and administrators
- enable and disable IT-Locks program

#### **User Cards**

- only have access to the PC if the Administrator provides an active card
- no system changes can be performed

## **Enable IT-Locks**



- 1. From the IT-Locks screen select the locked padlock.
- 2. IT-Locks is now enabled. Removing the Administrator card will lock the system.

## **Disable IT-Locks**



- From the IT-Locks screen select the unlocked padlock.
- 2. IT-Locks is now disabled, the padlock in the Windows system tray is removed. Removing the Administrator card from the card reader has no effect on the system



When an Administrator has the .IT-Locks main screen open, the icon in the Windows system tray alternates between the locked padlock and key with padlock.



# **Instant Privacy Button**



The instant privacy button is only operative when IT-I ocks is enabled

- Simply press the button on the desktop reader to activate IT-Locks.
- The IT-Locks screensaver (or chosen Windows screensaver) is displayed.
- Pressing the privacy button again restores the system to where you left off.

### **Screensavers**

When IT-Locks is enabled and the card is removed from the desktop reader, the IT-Locks screensaver is displayed and clearly demonstrates that the system is locked.



The default IT-Locks screensaver is displayed if the screensaver setting under the Windows Control Panel is set to None.

Alternatively, if a screensaver has been selected under the Windows Control Panel, this is the image that will be viewed when either the privacy button is pressed or the card has been removed. Please note, that Windows password protection remains active if this option has also been selected.

# **Computer Requirements**

- PC with USB port
- 400 Mhz Processor
- 128MB RAM
- 10MB hard disk space
- CD Ron
- Windows 95, 98SE, 2000, ME or XP Professional
- 8MB Video Memory

# IT-Locks Quick Guide



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